

**PLEASANT VALLEY FIRE DISTRICT**  
**RECORDED MINUTES OF BOARD MEETING, September 16, 2015**  
**These recorded minutes will be submitted for approval at the October 21, 2015**  
**Board Meeting**

- 1) The meeting was called to order by Karol Clark at 17:35 hours
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum.** Members present: Vice Chair Karol Clark, Treasurer Ted Tucci, and Kathy Hunt Clerk. Admin Lora Hazlewood, Peggy Slusher. Chief Lollman, Barbra McKinney, Rick Dickrell, Stan Marshall
- 4) **Call to the public:** No Comments
- 5) **Approval of Minutes** –Information/Discussion/Vote
  - a) Minutes of August 26, 2015 Regular Meeting-Karol motioned to accept the minutes Ted seconded motion carried unanimously.
- 6) **Reports and Correspondence:**
  - a) Bingo Financial Report was given by Barb McKinney. She reported that they had \$3074.26 in their account. She has applied for a Class A license which is the department needs and saved \$30. With this license she will only needs to give an Annual Report to the DOR. Barb also reminded the Chief if he needed the money for a project that she would take the proposal to the Auxiliary and get approval. The board thanked Barb for her service.
  - b) **Chief's Report:** See attached
  - c) **Admin Report and Correspondence**
    - i) See attached
  - d) **Treasurer's Report:**
    - i) The Treasury Report for July, 2015 with a County Balance in General Funds of \$68214.45, FY 2015/2016 budget balance \$121,777.54. Capital Reserve balance of \$29,885.38, Pension Fund balance of \$27,623.98 and Grant balance of \$4001.00. Karol made a motion to accept the Treasury Report, Kathy seconded and the motion carried unanimously.
- 7) **New Business:** Information/Discussion/Vote
  - a) Interview applicants for Board Member Vacancy-Kathy made a motion to convene into Executive session for the purpose of discussing candidates for the appointment of board member ARS 38-431.03 (A)(1). Ted seconded and the motion carried unanimously. Karol read the disclosure statement of confidentiality. The board excused all except the first candidate at 6:44. The meeting reconvened into open meeting at 7:12. Candidates, Rick Dickrell and Stan Marshall were both thanked for their efforts to serve. A ballot was cast by the board members and Stan Marshall was appointed board member to replace Tom Sexton with a vote of 2:1. Stan was sworn in and Peggy notarized his paperwork. Stan will complete his OML training and will sign his certificate of training and will take his seat next month at which time the board will reorganize its positions.
  - b) Well update- Eddie was tied up at work so Ted said he will assist Eddie in checking out the well.
  - c) Annexation of communities outside the department boundaries such as the Nail Ranch was put on hold until sometime in the future if the department is approached.
  - d) Steve Wolf offered to look into the possibilities of turning our Rescue Truck into an Ambulance possibly a sub CON contract. Steve has moved on in the organization so this plan will be put on hold until someone is able to check into it.
  - e) Updating polices including random drug testing to show due diligence. In order to get a 5-10% discount on insurance premiums Chief has checked with the medical center to see what is available so the department remains at arm's length on the results of any testing results.
  - f) Cadet program-Chief has had contact with VFIS and would like to reinvent the cadet program to accommodate the interest of two young individuals who have been cadets in the past.
  - g) Chief will call and find out who the new County Attorney is now that Bryan Chambers has become a judge.
  - h) Board member training for those that didn't attend AFDA Training. S1387 explains the mandatory training and who needs to complete the training, as of this meeting only one of the four courses have been written, each course is \$50 per person. Ted is working with Peggy and getting this figured out.
  - i) Review department calendar-Peggy presented a calendar of operations and board deadlines and activities, we will write a procedure to create this living document including no dates and all additions and corrections will go to admin who will update the calendar and share with the rest of the members.
- 8) **Items for future agendas**

a) None at this time

- 9) **Adjournment:** Karol made a motion to adjourn, Ted seconded and the vote carried unanimously. The meeting adjourned at 19:45

Posted: 9/18/15

Prepared By:

Kathy Hunt

Board Clerk